



# CHAPERONE CHECKLIST

(Red Butte Garden portion of the NHMU/RBG field trip)

*Your role as a chaperone is valuable to students! Red Butte Garden is a self-led field trip. Your job is to help students safely navigate the outdoor Garden spaces, locate activities led by Garden Educators, and encourage students to use tools and materials to promote their learning!*

## **What I should expect**

**Outdoor Exploration:** This is an outdoor field trip. There is about 1-2 miles of walking and I will be outside in the weather conditions. Typically, K-2nd graders are in the Garden ~90 minutes and 3-12th graders are in the Garden ~120 minutes.

**Chaperone Led:** My main job is to help students safely explore the Garden. I am required to be with students at all times. The Red Butte Garden Educators will have activities in certain areas of the garden that we can visit as a group.

**Materials:** At the start of the field trip, I will be given an orientation and my chaperone backpack with exploration materials. All students will receive a field journal and pencil. Student journals can be used throughout the garden field trip to engage students.

**Safety:** Wildlife is present and rattlesnakes live in the Garden typically May-September. I can help to **remind students to use walking feet and stay on trails**. Students should not pick plants and definitely not eat plants unless provided by a Garden Educator. If we go in open grassy areas, we should check the area before stepping or sitting. If anyone spots wildlife, we should keep our distance and not approach animals.

**Restrooms:** Group restrooms are in the Children's Garden and Orangerie. Single stall restrooms are next to the Rose Garden behind the Rose House.

**Make time to enjoy the space:** Science discovery can take "big brain energy". We are encouraged to rest, reflect, and explore the space and nature.

## **Day before field trip:**

- Check the weather! We will be outside for the duration of our field trip.
- Review the expectation list (above).
- Red Butte Garden has a No Sibling Policy during field trips. I should find alternate care for siblings of students.

*Flip page to see your "Day of" and "How to Chaperone" Checklists*

### **Day of field trip:**

- ❑ **Parking:** Park at Red Butte Garden (lowest tier) or the Natural History Museum of Utah parking lot.
- ❑ **Meet the students starting at the Natural History Museum of Utah Bus Drop off.** All students start and end their field trip here. If there's any issue finding students or if I'm running late, I can go into the Red Butte Garden Visitor Center and ask them to radio my group.
- ❑ **Communication:** Make sure I have the lead teacher's contact information.
- ❑ **Orientation:** Upon arrival, I will be getting a Chaperone Orientation with additional details from Red Butte Garden Educators.

### **How to chaperone during the field trip:**

- ❑ **Check out all the materials provided in chaperone packs!** I can use the Field Class Map to locate habitats and learn about the Garden spaces.
- ❑ **Monitor students' behavior.** My role as a chaperone is to keep students gathered together, at reasonable noise levels, and exploring the space safely. It's also really helpful if I remind students to keep the restrooms clean after their use. Students must be supervised at all times.
- ❑ **Use the Staff and Volunteers!** Often, Red Butte Garden Volunteers assist on field trips. Volunteers love to show people areas in the garden and are an incredible source of knowledge in addition to our Garden Education Staff. The Garden Education Staff will be stationed in certain areas of the Garden with activities for my students. I should keep track of the time to try to make it to the activities.
- ❑ **Share my own knowledge and curiosity:** Keeping a curious mind and asking questions allows students to be motivated to learn and explore.

*Thank you for chaperoning on a Red Butte Garden field trip! This experience encourages engaging in science as a learning process where students explore, observe, and collect information.*